Student Fiscal Services  
Frequently Asked Questions

Where can I find information on tuition rates?  
Tuition rates are based on the student’s classification as an undergraduate, graduate, or professional student in addition to their residency classification.  
Rates are found at:  washington.edu/admin/pb/home/opb-tuition.htm

What bills will my student receive from the UW?  
1. **The tuition statement** on MyUW serves as the official tuition bill. No paper bills are sent for tuition.  
http://myuw.washington.edu  
2. **Housing & Food Services** will bill separately for UW housing. This fee will appear on the official tuition bill at the beginning of the quarter only if the student notifies Housing & Food Services that financial aid will pay for their housing.  
3. Participation in **Early Fall Start** will be paid for at the time of registration. Questions should be directed to Professional and Continuing Education at 206-543-2310 or email efs@u.washington.edu. For more information go to: outreach.washington.edu/efs/

How can I get information about my student’s tuition account?  
You are required to give permission online through the tuition statement page on MyUW before student fiscal information can be given to third parties such as parents. The third party will receive an email notification once this access has been established with their own password to allow them to view a modified version of MyUW.

How do I pay my student’s tuition account?  
1. **Pay online with web check.** *Web check is a free service!* The link is on the tuition statement. Make sure that you have given permission to your parents to access the modified version of MyUW if they will be paying.  
2. **Pay by check:** Mail to University of Washington, P.O. Box 3981, Seattle, WA 98124-3981. Make sure the student number is on the check.  
3. **Pay by credit card.** *You pay a convenience fee each time you make a credit card payment.* There is a link at the top of your tuition bill. Parents need to go directly to the Tuition/Fees Payment by Credit Card web page at: sdb.admin.washington.edu/parents/ccpay.asp.  

More information on paying is available at:  f2.washington.edu/fm/sfs/ tuition/payment/ 

Where do I send my student’s outside scholarship check?  
University of Washington  
Scholarships  
P.O. Box 24967  
Seattle, WA 98124-1967

Students need to report all scholarships to the Office of Student Financial Aid (OSFA), if they were not already reported on their award notice.

How do I sign my loan promissory note?  
1. Stafford Loan - Sign Master Promissory Note Online at studentloans.gov.  
2. Perkins Loan - Sign Master Promissory Note Online through MyUW.

How do I use GET funds?  
1. Parents Log in to their GET account at www.get.wa.gov and follow the instructions to notify them where you will be attending and how many units to use.  
2. Tuition will be paid after we receive notification from the state of the request.
How do I use VA benefits?
1. Apply for the benefit in the UW VA office in Schmitz Hall, room 520.
2. VA office certifies the account and requests the money for the student.
3. SFS pays tuition for the student after we receive the funds.

Does it cost anything to drop a class or withdraw from classes?
You have through the 7th calendar day of each quarter to make changes to their schedule without incurring a financial penalty. You are charged one-half of the tuition reduction (50% forfeiture) for classes dropped from the 8th through the 30th calendar day of the quarter. If you drop below full-time, you will be charged the tuition rate for the number of credits that you are taking, plus one-half of the difference between full-time tuition and the new rate. For changes made on the 31st day or later, you will be charged 100% of the tuition amount. After the 7th calendar day, the Registrar’s Office will assess a $20 late change fee. Summer drop/forfeiture dates are different. Go to the Student Fiscal Services website for more information.

How do I sign up for Student Health Insurance?
You may select optional insurance coverage on MyUW when they register for the quarter. You may change or cancel insurance up to the end of the 3rd week of the quarter through MyUW. The due date for insurance is the same as the tuition due date (third Friday of the quarter). If you choose to purchase coverage on a Per-Academic Quarter basis, you must be registered for the quarter in which it is purchased (e.g., if you are not going to attend Summer Quarter, sign up at Spring Quarter for the “annual” coverage plan to cover them for Spring and Summer Quarters). For more information go to: depts.washington.edu/ovpsl/insurance/index.shtml

How do I receive the balance of my financial aid after tuition and fees are paid?
If you sign up for direct deposit, the money will automatically go into your bank account. You may sign up for direct deposit on MyUW. PLEASE NOTE – ALLOW 5 WORKING DAYS FOR INITIAL SETUP. Otherwise a check will be mailed to your local address. (Aid checks cannot be picked up in person). Aid checks may take up to 10 business days to reach the you by mail so signing up for direct deposit is strongly encouraged to receive the funds quickly and safely. Important: you should confirm the accuracy of their address regularly in MyUW to ensure funds are delivered accurately.

Where can I apply for a short term loan?
You may apply for a short-term loan online through MyUW. Applicants will be informed of their eligibility immediately and will be able to electronically sign a promissory note online. You can have the funds applied to your tuition account balance immediately. If you are signed up for direct deposit, the excess funds will be deposited into your bank account within three business days; otherwise a check will be mailed. Be aware that these are short term loans and that payment will be due the following quarter.

More Questions? Contact Student Fiscal Services at:
Email: sfshelp@uw.edu
Phone: (206) 543 - 4694
Location: 129 Schmitz - Hours: 9:00 to 5:00, Mon - Fri
FAX: (206) 685-2942

Student Fiscal Services: http://f2.washington.edu/fm/sfs/